



<https://us06web.zoom.us/j/83111706819?pwd=NEVFWjA2MHFFVzIqRXVnciNlVVFOT09>

Meeting ID: 831 1170 6819

Passcode: 842022

In attendance: K. Louro; K. Heikkila; K. Favrholt; M. Atkinson; E. Moros; A. Neijens.

Regrets: K. Sloan

Meeting called to order	K. Heikkila called to order 12:04
1. Approval of Agenda	<p>Approval of agenda for August executive meeting</p> <ul style="list-style-type: none"> - Motion to approve the August Executive Meeting agenda by K. Favrholt, seconded by K. Louro. - Voted approved.
2. Approval of Meeting Minutes	<p>July Executive Meeting Minutes</p> <ul style="list-style-type: none"> - motion to approve the July Executive Meeting Minutes by A. Neijens, seconded by K. Favrholt. - Voted approved.
3. Business Arising	<p>October executive meeting time change</p> <ul style="list-style-type: none"> - moved to 12:30 on October 19 due to a conflict with use of Zoom, voted on and approved. - K. Heikkila to update the meeting invite. <p>Potential Shared Administrative Position</p> <ul style="list-style-type: none"> - discussed the potential to have a shared staff person across other similar organizations to the AABC. - concerns over the AABC's ability to be an employer, and the demands of a contractor working for similar organizations. Ultimately it was decided against. - Action Item: all executive members to identify 2 actions that could be taken on by a contractor, to be discussed at the next meeting. <p>ACA@UBC</p> <ul style="list-style-type: none"> - E. Moros reported that orientation for the program August 31, that they have an Instagram account now - @ACAUBC - and they are in the beginning of planning for the annual conference. <p>Volunteer strategy</p> <ul style="list-style-type: none"> - Student opportunities <ul style="list-style-type: none"> - discussion of roles for students within the AABC - Action item: K. Louro to check the bylaws that an individual with student membership can be a voting member. - discussed potential for a contractor to engage membership for volunteer roles.



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	<p>Archives Awareness Week</p> <ul style="list-style-type: none"> - Discussion of previous Archives Awareness Weeks - Action item: K.Louro to create a shared google doc for the week, executive to add what they would like to see for the event <p>Pathways Program (https://manypathways.ca/)</p> <ul style="list-style-type: none"> - Discussion of the Pathways Program. - K. Louro reports that an ICA member wants to sit on it, and that one executive should sit on it as well, and that there is a financial component. - Decision: K. Louro will also sit on the committee. <p>BCMA Minister of Heritage welcome letter</p> <ul style="list-style-type: none"> - Action item: K. Heikkila to send out email for comment.
<p>4. President's Report</p>	<p>No report this month</p>
<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee</p> <ul style="list-style-type: none"> - L. Glandt connected to let Executive know there is desire for some committee members to step down, requests that Executive network to find new committee members. - K. Louro report that she will be putting an out-of-office on the Vice President email address in order to mitigate expectations of members.
<p>6. Treasurer & Finance Committee Report</p>	<p>April Financial Report</p> <ul style="list-style-type: none"> - A. Neijens reported on the April Financial Report, which included the conference revenue. - Motion to approve the April Financial Report by M. Atkinson, seconded by K. Favrholt, voted approved. <p>May Financial Report</p> <ul style="list-style-type: none"> - A. Neijens reported on May Financial Report, which showed an increase in membership, as well as belated income from conference sponsors. - discussion of adapting the way the AABC presents the value of donations, and using Archives Awareness Week as a platform to advertise. - Action item: E. Moros to connect with UBC program to ensure the sponsorships are being utilized. - Motion to approve the May Financial Report by M. Atkinson, seconded by K. Louro, voted approved. <p>June Financial Report</p> <ul style="list-style-type: none"> - A. Neijens reported on the June Financial Report, included continued



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	<p>new memberships and the cheque for ARMA for the joint conference.</p> <ul style="list-style-type: none"> - discussion of the implications of the Arts Council funding and third-party financial review for this fiscal year. - Motion to approve the June Financial Report by M. Atkinson, seconded by K. Louro, voted approved.
<p>7. Committee and Program Reports</p>	<p>Communications Committee</p> <ul style="list-style-type: none"> - K. Heikkila reported that the summer newsletter was close to completion, requested photographs to accompany articles from K. Favrholt and K. Louro. - Action item: K. Heikkila will send an email about the cover photo. <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - Action item: K. Louro to send an email with request for comment on outstanding IAC item. <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - M. Atkinson reported that the Terry Reksten Grant is being adjudicated with the Friends of the BC Archives and a member of the Reksten family. <p>Membership Committee</p> <ul style="list-style-type: none"> - nothing to report. <p>Other Business</p> <ul style="list-style-type: none"> - nothing to report. <p>Adjourned 1:04 pm</p>
<p>Next Meeting</p>	<p>September 21, 12:00 pm</p>