



<https://zoom.us/j/93408813381?pwd=SW1HT1VkVTA2SXd4UDRvczdmSDZKdz09>
Meeting ID: 934 0881 3381
Passcode: 705727

Present: E. Larson (Secretary), S. Gilkinson (Treasurer), K. Louro (Member-at-Large), K. Sloan (Vice-President), J. Seeman (Past-President), M. Paraschos (Member-at-Large), D. Collins (President)

Regrets:

Meeting Called to Order	E. Larson called meeting to order at 6:02pm
1. Approval of Agenda	<ul style="list-style-type: none"> - Approved by K. Louro - Seconded by S. Gilkinson
2. Approval of Meeting Minutes	<ul style="list-style-type: none"> - May Executive Meeting Minutes <ul style="list-style-type: none"> - Approved by J. Seeman - Seconded by D. Collins
3. Business Arising	<p>Monthly Meetings</p> <ul style="list-style-type: none"> - Confirmed recurring time of third Tuesday of the month at 6:00pm <p>Tk'emlúps te Secwépemc Draft Statement</p> <ul style="list-style-type: none"> - Draft statement by K. Louro circulated for executive and IAC feedback - Noted circulation of AAO statement - Agreement on taking a strong tone - Will add text speaking to records/gaps in records with an explicit call to action for archives (including the Catholic church archives) to release records - Advocacy will put pressure on institutions, not individual archivists - Suggestion to include the framework of records as evidence - G. Weber will send statement to community for review when appropriate - Timing is still unclear. Will tentatively aim to share in 2-3 weeks - Action item: Executive to add edits/suggestions to the draft document <p>Tk'emlúps te Secwépemc Additional Responses</p> <ul style="list-style-type: none"> - Make support resources available on an ongoing basis (ex. Discord group, Coping with Emotions in Archives, Australian Society of Archivists course, UBC trauma-informed certification, etc.) <ul style="list-style-type: none"> - Identify free resources whenever possible - Add a new section to the Archivists Toolkit for trauma-informed practice (both for archivists and for providing services to visitors) <ul style="list-style-type: none"> - Action item: M. Paraschos, K. Sloan, and E. Larson to compile resources



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	<ul style="list-style-type: none"> - Hold virtual events to provide support <ul style="list-style-type: none"> - If a support group, need to hire a support worker - Also pursue a more casual drop-in social (e.g. tea/crafts) on a regular (e.g. quarterly) basis - E. Larson, K. Louro, and M. Paraschos willing to lead these informal sessions - Can use informal sessions to gauge interest in formal support event(s) - Action item: E. Larson to check costs for IRSSS - IAC discussing ways to provide pro bono archivist services for communities - Share resources on grants and other funding sources that support capacity building in communities - Pursue adding a standing line item to the budget for the IAC. K. Louro discussing budget requests with IAC. - Separate from the statement of support, pursue a letter writing campaign to put pressure on specific institutions <ul style="list-style-type: none"> - Agreement that most effective approach is to partner with other associations, like the BC Glam group - Action item: D. Collins to reach out to the BC GLAM group to discuss a coordinate statement <p>Strategic planning</p> <ul style="list-style-type: none"> - JP at Vantage Point is going to be our point person. - Vantage Point can lead gathering feedback from members at an additional cost <ul style="list-style-type: none"> - If there is room in the budget, agreement that we should pursue this service - Vantage Point recommends 7-15 people in a session - Vantage Point can send information in advance for everyone to review - Timeline: Earliest would be late August/September. - Vantage Point will update the proposal as it is 2 years old - Aim to have something to bring back to the membership at the next AGM - Prefer a survey for member feedback to a roundtable session for making feedback more accessible - Action item: J. Seeman to continue liaising with Vantage Point <p>Website upgrade</p> <ul style="list-style-type: none"> - L. Snider working on the new website. Will be ready at the end of June so we can review in July - L. Glandt has been reviewing the website and cleaning up content
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	<ul style="list-style-type: none"> - J. Morrison at UVic will archive the old AABC website before it gets updated - Extension on final report for the funding from BC Arts Council until the end of August - L. Snider wants to get everything transferred over by early-mid July. - Renewed our hosting license until the end of August so need everything off the old site by the end of August. <p>Roundtable</p> <ul style="list-style-type: none"> - Second Saturday of November (Nov. 13) - Conference coming up last week of October <p>Executive Photo</p>
<p>4. President’s Report</p>	<p>E. Lonie proposal re tech register (available throughout province)</p> <ul style="list-style-type: none"> - No updates <p>Reviving the Fonds D’Archives Journal (ASA)</p> <ul style="list-style-type: none"> - No updates <p>GLAM</p> <ul style="list-style-type: none"> - BCLA undergoing a leadership change so want to wait until they’re settled - D. Collins will reach out to the group re: Tk’emlúps te Secwépemc statement <p>UBC Mentorship Proposal</p> <ul style="list-style-type: none"> - No updates
<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee/EAS Updates:</p> <ul style="list-style-type: none"> - Met with the programs committee 2 weeks ago - Copyright workshop is now full and has a waiting list - Jean Dryden is available in September. Executive agreement to put on a second workshop - Discussing the education survey and planning other offerings - D. Collins suggests courses on digital initiatives (digitization, digital preservation, etc.) - Consider offering another set of Lisa’s Indigenous archives clinics - K. Louro suggests course for archives doing respectful outreach to Indigenous communities - IAC to suggest course topics - Genealogy webinar coming up



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	<ul style="list-style-type: none"> - Share ideas for other webinars with K. Sloan and L. Glandt - K. Louro offers to do a by donation webinar on digitization for small archives. <ul style="list-style-type: none"> o Turn into a roundtable with a how-to component and a panel discussion. <p>Conference committee</p> <ul style="list-style-type: none"> - Haven't met since the executive met, but will have an update in July - No submissions yet, but anticipating delays due to recent ARMA and ACA conferences
<p>6. Treasurer & Finance Committee Report</p>	<p>Donation to the IRSSS</p> <ul style="list-style-type: none"> - Received the cheque and it will be mailed out tomorrow <p>Financial reports</p> <ul style="list-style-type: none"> - Circulated to executive - No questions at this time <p>Approval of April financial report</p> <ul style="list-style-type: none"> - Approved by D. Collins - Seconded by J. Seeman <p>Approval of May financial report</p> <ul style="list-style-type: none"> - Approved by E. Larson - Seconded by K. Sloan <p>Thank you letter to Friends of the BC Archives</p> <ul style="list-style-type: none"> - D. Collins sent the letter
<p>7. Committee and Program Reports</p>	<p>Communications Committee (Newsletter/Regional Reps/Postcards)</p> <ul style="list-style-type: none"> - Website has updated contact information - Action item: E. Larson to convene comms committee - E. Larson confirming committee members - Action item: E. Larson to reach out to the regional reps <p>Newsletter</p> <ul style="list-style-type: none"> - Have the current newsletter content - Lost InDesign subscription, but can see that we have a TechSoup subscription for Adobe Photoshop <ul style="list-style-type: none"> o Action item: E. Larson to confirm if Adobe subscription includes InDesign - D. Collins can do the design once we have the software



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	<ul style="list-style-type: none"> - Action item: D. Collins to update President’s Letter <p>Conference Committee</p> <ul style="list-style-type: none"> - Updates covered in Vice-President and Programs Committee Report <p>Anti-Racism Working Group</p> <ul style="list-style-type: none"> - No updates <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - Meeting to discuss desired budget items - K. Louro reaching out to ATALM for a potential partnership - G. Weber and K. Louro looking into more watch circle events, including on for the SCCA TRC-tf report - K. Louro meeting with FPCC to discuss a stronger partnership - Discussion on refining the bursary selection process to make the criteria more transparent <ul style="list-style-type: none"> - Recommendation to develop a clearer rubric for assessment - Executive agreement to randomize selection amongst pool of eligible applicants <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - Call for the Terry Reksten Memorial Fund out and will be adjudicated in the coming months - Received question about previous anti-racism bursary recipient being eligible to apply again. <ul style="list-style-type: none"> o As per grant description, first-time applicants would be given priority, but people can apply again. - <p>Membership Committees</p> <ul style="list-style-type: none"> - Action item: M. Paraschos to reach out to C. Powell - Action item: M. Paraschos to monitor the membership email while C. Powell is unavailable. Can forward any questions/requests to L. Glandt <p>By-law updates</p> <ul style="list-style-type: none"> - Will update the by-laws on the website when the website itself is launched this summer - Process for competition: revisit later so that it is in place 1 month before the AGM <p>Contact Information for K. Blimke</p> <ul style="list-style-type: none"> - Action item: S. Gilkinson to confirm <p>Thank you cards for the outgoing executive members</p> <ul style="list-style-type: none"> - Executive agreement to send thank you cards - Action item: K. Sloan to coordinate
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Meeting Adjourned	E. Larson adjourned the meeting at 7:42pm
Next Meeting	July 20, 2021 – 18:00