



<https://zoom.us/j/91883386588?pwd=bUZJUFJFWG1TNVV3bVhCZHltY1B0Zz09>

Meeting ID: 918 8338 6588  
Passcode: 798234

Present: D. Collins, K. Sloan, S. Gilkinson, E. Larson, K. Louro, M. Paraschos, J. Seeman

Regrets: V. McAuley (outgoing Secretary), A. Routtenberg (outgoing Past President)

<b>Meeting Called to Order</b>	D. Collins called meeting to order at 1:04 pm
<b>1. Approval of Agenda</b>	<ul style="list-style-type: none"> <li>- Approved by M. Paraschos</li> <li>- Seconded by K. Louro</li> </ul>
<b>2. Approval of Meeting Minutes</b>	<ul style="list-style-type: none"> <li>- April Executive Meeting Minutes               <ul style="list-style-type: none"> <li>- Approved by J. Seeman</li> <li>- Seconded by S. Gilkinson</li> </ul> </li> </ul>
<b>3. Business Arising</b>	<p>Transition</p> <ul style="list-style-type: none"> <li>- Introductions / Ice-breaker</li> <li>- AGM               <ul style="list-style-type: none"> <li>- went well - congrats everyone!</li> </ul> </li> <li>- Monthly Meetings               <ul style="list-style-type: none"> <li>o Third Tuesday of each month                   <ul style="list-style-type: none"> <li>● M. Paraschos asked to move meetings to late afternoons/evenings</li> <li>● D Collins to send Doodle poll to find a time that works for everyone</li> </ul> </li> <li>o Meeting chair                   <ul style="list-style-type: none"> <li>● E. Larson to take on role for future meetings</li> </ul> </li> <li>o Strategic planning                   <ul style="list-style-type: none"> <li>● Funding is available this year - move ahead asap</li> <li>● Vantage Point - \$2400 to work with AABC to review and analyze AABC's current plan and workflows, and come up with a plan for the future</li> <li>● Write up a basis for the strategic planning, afternoon session with J. Seeman, D. Collins, and maybe L. Glandt</li> <li>● K. Louro suggested waiting until the round table to start the planning in order to give other AABC Members a chance to comment and get involved                       <ul style="list-style-type: none"> <li>- Exec decided November would be too late to start project - will send out communication to membership about the planning</li> </ul> </li> </ul> </li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>● J. Seeman to reach out to Vantage Point to reestablish contact and get project running for late summer</li> <li>- Transition updates / questions</li> <li>- Website upgrade             <ul style="list-style-type: none"> <li>- L. Glandt &amp; L. Snider are ready to being working on project</li> <li>- Second meeting between D. Collins, K. Sloan, L. Glandt, &amp; L. Snider held earlier this week</li> <li>- L. Snider has begun preparing the new website layout</li> <li>- L. Glandt has begun going through web pages</li> <li>- Executive committee members will be consulted at key points in the process</li> <li>- ACA@UBC Reps have offered to provide support re testing &amp; feedback</li> <li>- Website will be hosted on Wild Apricot</li> </ul> </li> <li>- Roundtable - First Saturday in November?             <ul style="list-style-type: none"> <li>- Agreement on date</li> <li>- Keep as a Zoom meeting</li> </ul> </li> <li>- Executive Photo             <ul style="list-style-type: none"> <li>- Look your Zoom best for the next Executive meeting!</li> </ul> </li> </ul>
<p><b>4. President's Report</b></p>	<p>E. Lonie proposal re tech register (available throughout province)</p> <ul style="list-style-type: none"> <li>- Spreadsheet of contact information sent to regional reps to update and maintain</li> <li>- Discussion whether regional reps would be interested in this or not</li> <li>- E. Larson to follow up with V. McAuley about regional rep meetings</li> </ul> <p>Reviving the Fonds D'Archives Journal (ASA)</p> <ul style="list-style-type: none"> <li>- Meant to be a less formal, theoretical journal</li> <li>- Goal: have the 3 Western Archival Associations to work together to host and publish Fonds D'Archive Journal             <ul style="list-style-type: none"> <li>- To be hosted through Archives Society of Alberta</li> </ul> </li> <li>- Someone from AABC to sit on the editorial board?             <ul style="list-style-type: none"> <li>- M. Paraschos volunteered to sit on Board</li> </ul> </li> </ul> <p>GLAM</p> <ul style="list-style-type: none"> <li>- Very quiet on the GLAM front, particularly since COVID hit</li> <li>- MOU has expired</li> <li>- Want to include more organizations to join GLAM (Indigenous organizations, arts groups, etc.)</li> <li>- D. Collins to reach out to Ryan Hunt (GLAM president) to get the group up and going again</li> </ul>



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	<p>UBC Mentorship Proposal</p> <ul style="list-style-type: none"> <li>- J. Douglas of UBC emailed D. Collins and L. Glandt about possibility of UBC iSchool partnering with AABC to reach out to membership of setting up potential projects with AABC organizations and iSchool students</li> <li>- K. Sloan shared her experience as a student who participated in this project</li> <li>- Executive in agreement to move forward with this proposal</li> <li>- AABC to hold an info session with L. Glandt and J. Douglas</li> </ul>
<p><b>5. Vice-President and Programs Committee Report</b></p>	<p>Contacts list (Karen)</p> <ul style="list-style-type: none"> <li>- Please provide contact information to Victoria</li> <li>- K. Sloan to circulate contact sheet to rest of the group</li> </ul> <p>Programs Committee/EAS Updates:</p> <ul style="list-style-type: none"> <li>- An online survey for the regional representatives and membership re educational offering feedback forthcoming (to be created &amp; circulated by L. Glandt)             <ul style="list-style-type: none"> <li>- This has been sent out - K. Sloan to follow up at next programming meeting</li> </ul> </li> <li>- L. Glandt has completed DCHIP workshops for Haida Gwaii and Fort St. John</li> <li>- Upcoming programming - Lisa G. proposed Copyright Workshop facilitated by Jean Dryden             <ul style="list-style-type: none"> <li>- 1 day workshop, \$1200 to cover J. Dryden's expenses, as well as covering L. Glandt's costs in providing support to Workshop</li> <li>- AABC Executive in agreement - K.Sloan to notify L. Glandt to go ahead and get workshop organized with J. Dryden</li> </ul> </li> <li>- Questions of "licensing" AABC course content to other organizations?</li> </ul> <p>Website Upgrade</p> <ul style="list-style-type: none"> <li>- Covered in Business arising section</li> </ul>
<p><b>6. Treasurer &amp; Finance Committee Report</b></p>	<p>Update Contact sheet for K. Blimkie</p> <p>Advertising Bursary</p> <ul style="list-style-type: none"> <li>- L. Glandt wants to advertise workshop and Anti-Racism bursary</li> <li>- Deadline for bursary             <ul style="list-style-type: none"> <li>- Application is first 4 weeks of course registration</li> <li>- Gives time to adjudicate applications, give time for unsuccessful applications to register if desired, and for L. Glandt to mail</li> </ul> </li> </ul>



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	<p>textbook to successful participant</p> <p>Update</p> <ul style="list-style-type: none"> <li>- no financial reports to report this month - forthcoming in next meeting</li> <li>- new monthly donor has come forward             <ul style="list-style-type: none"> <li>- S. Gilkinson to send thank you letter to donor</li> </ul> </li> </ul>
<p><b>7. Committee and Program Reports</b></p>	<p>Communications Committee (Newsletter/Regional Reps/Postcards)</p> <ul style="list-style-type: none"> <li>- V. McAuley to follow up with E. Larsen about Communications Committee early the week of May 24</li> </ul> <p>Newsletter</p> <ul style="list-style-type: none"> <li>- D. Lang will not longer be acting as graphic design volunteer/ newsletter head editor this year             <ul style="list-style-type: none"> <li>- D. Lang published the newsletter through his subscription to InDesign. K. Sloan asked for suggestions for replacement software?</li> <li>- M. Paraschos mentioned Canva.com as a possible replacement - is freely available or can pay for a professional membership</li> <li>- D. Collins asked S. Gilkinson if there is funding available for Office subscriptions - S. Gilkinson agreed there is</li> <li>- S. Gilkinson also mentioned that V. McAuley was looking at getting access to InDesign through a subscription to Tech-Soup - need to follow up with V. McAuley</li> </ul> </li> <li>- K. Sloan mentioned that the Secretary is also Editor of newsletter - asked E. Larson to follow up with V. McAuley</li> <li>- Recruitment will be required for new newsletter volunteers             <ul style="list-style-type: none"> <li>- M. Haligowski willing to volunteer - E. Larson to follow up with</li> </ul> </li> <li>- D. Collins to write revised President's message for outgoing newsletter</li> </ul> <p>Conference Committee</p> <ul style="list-style-type: none"> <li>- K. Sloan gave update/ introduction</li> <li>- No proposals as of the last meeting</li> <li>- Working towards promoting the Conference and seeking speakers - who to approach?             <ul style="list-style-type: none"> <li>- UBC iSchool</li> <li>- Send Andrea material so she can promote through AABC socials</li> <li>- Listservs (AABC, Arcan-L, BCMA, maybe BCLA?)</li> </ul> </li> <li>- K.Sloan working on drafting material to send to potential speakers if others know of any and want to send out material</li> <li>- D. Collins working on creating a sponsorship letter template to send out by next month</li> </ul>



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	<p>Anti-Racism Working Group</p> <ul style="list-style-type: none"> <li>- \$500 donation from Friends of BC Archives.</li> <li>- D. Collins to send a thank you letter to follow.</li> </ul> <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> <li>- Upcoming meeting on May 25, 2021</li> <li>- K. Sloan to join meeting to support K. Louro</li> <li>- K. Louro to work with First Nations Leadership Council to develop MOU</li> <li>- IAC planning on organizing a roundtable to reach out to Indigenous members and professionals around BC</li> </ul> <p>Grants &amp; Nominations Committees</p> <ul style="list-style-type: none"> <li>- Terry Rekastan Grant - K. Louro to sit on adjudication panel</li> </ul> <p>Membership Committees</p> <ul style="list-style-type: none"> <li>- Chair updates - C. Powell will remain Chair for the time being but that may change</li> <li>- C. Powell gave K. Sloan a box of Membership Committee files to be archived             <ul style="list-style-type: none"> <li>- K. Sloan to follow up with UVIC</li> </ul> </li> <li>- Discussion about possible future project for an iSchool student to work on an AABC Archives project             <ul style="list-style-type: none"> <li>- Physical files from Membership Committee, Financial Committee, and L. Glandt</li> <li>- L. Glandt may be able to supervise?</li> </ul> </li> </ul> <p>Nominations and Elections</p> <ul style="list-style-type: none"> <li>- Elections were accepted at AGM - welcome Katie, Emily, and Maria to their new positions</li> <li>- Review by-laws will to establish process for competition             <ul style="list-style-type: none"> <li>- Confusion on bylaw wording in terms of the nomination process                 <ul style="list-style-type: none"> <li>- K. Sloan suggested that this be a future agenda item, to discuss whether to the Bylaws need to be reviewed and possibly updated for clarity</li> <li>- D. Collins stated that the AABC needs to circulate proposed changes to the Bylaws a month before the AGM to explain changes to the AABC membership</li> </ul> </li> <li>- D. Collins mentioned that the Bylaws on the AABC website are outdated - will email L. Glandt to update</li> </ul> </li> </ul>
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<b>Meeting Adjourned</b>	D. Collins adjourned the meeting at 2:55 pm.
<b>Next Meeting</b>	TBD - D. Collins to send out Doodle poll